

MINUTES ARISING FROM THE INTERNATIONAL
SEA CADET ASSOCIATION (ISCA) ANNUAL
CONFERENCE

HELD ONBOARD T/S “LORD NOVGOROD THE GREAT”

FROM THE 2ND TO THE 6TH OF OCTOBER 2006

ISCA Mandate:

To promote international and intercultural understanding,
good will and friendship among young people who have
and interest in nautical activities worldwide.

2006 ISCA CONFERENCE MINUTES

1.

- INTRODUCTIONS:

Captain Nikolay Varukhin, the Meeting Chairman, started the conference by striking the ISCA gavel on its base. Mr. Varukhin related how honoured his Young Sailor's Club was to host the conference aboard their training ship. Mr. Varukhin spoke to the conference through a staff of very competent translators. The Chair asked if Mr. Thomas would agree to act as the Conference Secretary and he agreed.

[1] MINUTES OF MEETING:

Mr. Douglas Thomas (Canada), the Secretary to ISCA, undertook to record the notes of the meeting.

Action: ISCA Secretary to produce the minutes of the meeting.

2.

- THE MEETING COMMENCES:

The Chair asked that each member present introduce themselves. Those in attendance are as follows:

Mr. Nicolay Varukhin	Russia	
Mr. Arkadi Varukhin	Russia	
Mr. Valeriy Kondratov	Russia	
Ms. Natalya Rizhova	Russia	Deputy Recording Secretary
Mr. Pierre Yans	Canada	
Mr. Douglas Thomas	Canada	Recording Secretary
Mr. Marcel Losier	Canada	
Mr. Johan Fischerstrom	Sweden	
Ms. Frida Svedrin	Sweden	
Ms. Christina Mustafa	UK	
Ms. Karen Fulton	UK	
Mr. Algimantas Malkevicius	Lithuania	
Mr. Michael Campbell	USA	
Mr. Lawrence S. F. Li	Hong Kong	
Mr. TSUI Shung-yu	Hong Kong	
Mr. Herbert H. L. Au	Hong Kong	
Mr. Ernest Chan	Hong Kong	

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Interpreters:	Yana Zhilina	Russia
	Valentina Sorokina	Russia
	Anastasia Basileva	Russia

3.

- APPROVAL OF THE AGENDA:

(I)

Motion.

Moved by Mr. Yans that the agenda as amended be adopted.

Seconded by Mr. Li.

Carried.

4.

- APOLOGIES AND REGRETS:

Austria:	Regret unable to attend – report submitted.
Germany:	Regret unable to attend – no report submitted - best wishes forwarded.
Bermuda:	Regret unable to attend – no report submitted.
South Africa:	Regret unable to attend – best wishes forwarded - report submitted
India:	Regret unable to attend – best wishes forwarded.
Netherlands:	Regret unable to attend – no report submitted – best wishes forwarded.
New Zealand:	Nothing heard – a proposal was however received following the conference regarding a new building proposal.
Singapore:	Very little contact throughout the year.
Zimbabwe:	Regret unable to attend – report submitted.
Belgium:	Regret unable to attend – best wishes forwarded – no report submitted.
Japan:	Regret unable to attend – best wishes forwarded.
Ghana:	Had advised they would be attending but in the end were not able to attend – no report submitted.
Korea:	Nothing heard.

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5.

- MINUTES OF THE PREVIOUS CONFERENCE:

(II)

Motion.

Moved by Mr. Yans that the minutes from the 2005 ISCA Conference held in Portsmouth be accepted.

Seconded by Mr. Campbell.

Corrections.

[a] Mr. Li requested that paragraph at sub para [a] in paragraph 16 was not necessary and should be deleted.

[b] Mr. Li recommended that sub para [b] in the same paragraph should be amended to read “to accommodate the membership status” as opposed to “to legalize the membership”.

Carried as amended.

No.	Decision	Action
1.	Periodical Updates, information needs to be sent to Canada.	All Delegates
status	Accomplished to the satisfaction of all.	
2.	Exchange dates to be forwarded to Canada to be put on the ISCA Website.	All Delegates
status	A number of countries took advantage of this service.	
3.	All Countries to ensure links to and from ISCA Websites.	All Delegates
status	A number of countries have complied with this recommendation.	
4.	Investigate further regarding the International Maritime Confederation (IMC)	Germany
status	Germany had not provided an update on this action item.	
5.	Write to Lithuania to invite them to join ISCA and attend future Conferences.	Russia (Chairman)
status	Lithuania was in fact present.	
6.	Write to Ghana to invite them to join ISCA and attend future Conferences.	Russia (Chairman)
status	This was done and Ghana was supposed to be at the conference.	
7.	Working group formed to look at South Africa's proposed change to the Articles of Association.	Russia (Chairman) Canada United Kingdom South Africa
status	As this action item had not been pursued it was suggested that attention could be directed at the issue during the conference.	
8.	Periodic Updates on potential new members of Mexico, Italy and Nigeria.	USA
status	Little to report in the way of progress in this regard – Canada did however report that Chile was still interested in creating a Sea Cadet style programme. Canada also noted applications from Somalia and Belize to join ISCA.	
9.	Ensuring Safety – a working group to amend the Exchanges Guide with a checklist to ensure Safety of young people travelling.	USA India Canada
status	A new guide had been distributed for review courtesy of the UK and it would be reviewed as part of the conference agenda.	
10.	To write letters of encouragement to the Mayor of Novgorod.	All Delegates
status	Letters were sent from the previous ISCA Chair to the mayor has requested.	
11.	To provide a bullet point list of what letter to Russia should contain and also the addresses.	Russia (Chairman)
status	This was provided to the UK.	

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- | | | |
|--------|---|--|
| 12. | Amend the ISCA Exchanges Guide Paragraph 14.1 and Annex d to read 60 days instead of 30 days. | Canada |
| status | Done. | |
| 13. | Add agenda item for 2006 Conference - Hong Kong's proposal to change Item 3.1 of ISCA Articles of Association. | Russia (Chairman) |
| status | Done. | |
| 14. | Routine business be voted and agreed via the internet Details on how to do this to be proposed by small working group. | Canada
United Kingdom |
| status | To be further discussed as part of the conference. | |
| 15. | Add agenda item for 2006 Conference – Further development within IT Growth | Russia
(Chairman) |
| status | To be further discussed as part of the conference. | |
| 16. | Send email to all delegates 3 months prior to a Conference asking that any proposed changes are circulated at least eight weeks in advance. | Canada |
| status | Done. | |
| 17. | Dates for Forthcoming Conferences
2007 Hong Kong
2008 Sweden
2009 India
2010 USA
2011 Ghana (TBC) | Hong Kong
Sweden
India
USA
Ghana |
| status | Noted with the understanding that Canada will introduce and later propose that the ISCA Conferences be held every second year. | |
| 18. | Support Russia to produce a new proposal for their Conference by 15 December 2005 | Russia (Chairman)
United Kingdom
Canada
Australia |
| status | Done. | |
| 19. | Include a small charge in the Conference fee to pay for the Award of Excellence | All Delegates |
| status | To be further discussed. | |
| 20. | Make a change to the ISCA Award of Excellence application from "Plaque" to "Memento" | USA |
| status | Done. | |
| 21. | To produce a standardised ISCA Certificate for Award of Excellence | Canada |
| status | The US agreed to undertake this project. | |
| 22. | All delegates attending the 2006 Conference in Russia to bring their National Flags and a recording of their National Anthem | All Delegates |
| status | Done. | |

6.

- REPORTS ON NATIONAL MEMBER ORGANIZATIONS AND EXCHANGES:

USA:

Mr. Campbell drew attention to his written report. He added that his report was a compilation of Exchange Officer reports that were in turn submitted to his HQ.

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UK:

Ms. Fulton also drew attention to the report submitted on behalf of the UK Sea Cadets Corps. This included an invitation for the 2007 training year. Ms. Mustafa provided an overview on the actual exchange camp held in Portsmouth.

Sweden:

Mr. Johan Fischerstrom and Mrs. Frida Svedrin provided an informative written report complete with overview of the program in Sweden. This included a wonderful computer slide show depicting cadets from the various countries that participated this past summer.

Hong Kong:

Mr. Li provided an informative overview on the Hong Kong exchange programme and then turned the presentation over to Mr. Chan. Mr. Chan used a computer slide show to walk the delegates through the exchange programme held in Hong Kong. Mr. Chan also reported that Hong Kong was very interested in increasing the number of foreign cadets that attend their annual programme and that they do not insist on bilateral exchanges. Hong Kong, he added, uses their programme to promote the exchange of cultural values and as a means to cultivate international friendships.

Canada:

Mr. Losier distributed a written report to all members present. Mr. Losier pointed out that in 2006 Canada sent 42 Cadets to 9 different countries and that in 2007 that number would be reduced to 37 Cadets travelling to 8 countries.

Lithuania:

Mr. Malkevicius provided a verbal report to the conference and in doing so reported that they had run a sailing camp and had conducted a number of sailing regattas. Cadets from Sweden, Scandinavia and Poland had participated in their sailing camp.

7.

- UK CONSULTATION AND RESEARCH:

Ms. Fulton reported that the UK Sea Cadet Corps was undergoing an exhaustive process whereby they were extracting feedback from all levels of the organization on what sort of programme all involved really wanted. At present they have experienced a 5% return rate on their questionnaires whereby they had only expected 3%. The survey is costing \$12,000.00 Sterling for the consultants alone. The results they hope will lead to an improved programme that will better serve both current and future members.

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Canada reported that they had carried out similar initiatives in an effort to attract and retain numbers from a declining population base. Russia related they used a confidential suggestion system whereby Cadets were encouraged to submit recommendations through a locked box.

8.

- NEW UK JUNIOR SEA CADET PROGRAMME:

Ms. Fulton related how 10-12 year olds had been unofficially involved in the Sea Cadet programme for the past 15 years. She added that steps were now being taken to incorporate the younger members into the Sea Cadet stream. Junior Cadets will complete 15 modules that focus on fun and upon completion will be issued with a merit badge to indicate their proficiency.

9.

- PRESENTATION ON PROJECT WESTMINSTER:

This presentation focussed on the UK's new joint tri-service database management system. Ms. Fulton reported that the system was web based and designed to be very user friendly. A question was raised regarding whether or not the programme could be shared with fellow ISCA members. Ms. Fulton stated that she would investigate whether sharing the system was an option. Mr. Losier related how in Canada the Canadian Forces launched a similar system call "Fortress" that they discovered following the launch was almost too complicated for many of the Officers in the field to navigate through without training. The following ISCA Action Item came about as a result of the discussion:

[2] PRESENTATION BY UK ON "PROJECT WESTMINSTER":

The UK Sea Cadet Corps was asked whether or not they could share their new information technology management system with other ISCA members. The UK representatives stated that they would make inquiries and advise accordingly.

Action: UK Marine Society & Sea Cadets

10.

- NOTIFICATION PROCEDURES:

Ms. Fulton opened a dialogue regarding under which circumstances exchanging countries should notify each other. Ms. Fulton added that a review of the relevant ISCA guides did not adequately address the subject. A recent situation involving Cadets and Officers on a multi-nation exchange, she reported, had drawn attention to the lack of specific guidance. The Conference Chair decided that a "breakout" session would be the single best way to collect different perspectives.

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Group Number One provided the following points:

- Bi-lateral discussions were considered a good way to discuss minor incidents.
- Items that must be discussed include activities that attract media interest, illegal activities and incidents that result in significant expense.
- If any of the aforementioned items occur then the host country where the incident(s) take place must contact the HQ of the visiting nations on a priority basis.
- Travel arrangements were considered an Escort Officer responsibility. In the event there are changes to travel plans than the Escort Officer should advise both their own HQ and the host nation.
- They questioned whether or not the host nation had a responsibility to notify other potential visiting nations in the event they were not involved in a given incident.
- The group recommended that the subject of notification be included in the escort Guide and that Escort Officers be given the latitude to make judgement calls on a case by case basis.

Group Number Two reported as follows:

- Any illness (not minor) or injury must be reported ASAP to the visiting nation HQ.
- Any travel change must be conveyed to all parties ASAP.
- Any incident with significant financial implications must be reported.
- Criminal activity regardless of whether the parties involved are the victim or perpetrator must be reported.
- All cases of abuse of any description must also be reported.
- The host Liaison Officer should convene a briefing with all those Escort Officers involved in the exchange.
- Any incident that might in turn generate media interest must be reported.

Following the “breakout” session Ms. Fulton expressed how she felt the proposed UK Escort Officer Handbook should be reviewed and amended accordingly. This led to the following ISCA Action Item:

[3] NOTIFICATION PROCEDURES:

- (a) *Following discussions arising from the breakout session, the delegates agreed that the subject matter was of priority in nature and should be dealt with immediately. Mr. Douglas Thomas (Canada) was requested to compile a basic guide, based on the result of the discussions, for ISCA members to follow.*

Action: *The ISCA Secretary is to produce and distribute a guide regarding notification, by hosting members, whereby significant incidents involving visiting Cadets or Escort Officers occur.*

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(b) *The delegates also agreed that each member should appoint a Liaison Officer as the primary point of contact for their organization..*

Action: All ISCA members to appoint a Liaison Officer and thereafter advise the ISCA Secretariat of that person's name, telephone numbers, e-mail and actual civic address. The name of a back-up contact should also be provided in the event the primary contact is unavailable.

(c) *Russia requested that ISCA issue a letter outlining the requirement for a Liaison Officer.*

Action: ISCA Chair (Hong Kong) to prepare a letter for Russia to this effect.

11.

- MENTORING POTENTIAL NEW MEMBERS:

Ms. Fulton introduced this item by explaining that the UK thought that were feasible, strong ISCA members should both approach and provide membership assistance to potential new members. Mr. Fischerström reported that Sweden was always active in this capacity and made a habit of visiting other countries in an effort to identify suitable and like minded new members. Once Sweden found such a country they would next work closely with that country to ensure they succeeded. Mr. Malkevicius added that Estonia was very interested in joining ISCA and that his country was in turn working very closely to support that countries application. Mr. Varukhin told the conference that at one time the former Soviet Union had, at one time, over 200 clubs. Mr. Varukhin went on to state that Russia would nominate Estonia for membership in ISCA. As a result of the discussion the following ISCA Action Item was generated:

[4] MENTORING POTENTIAL NEW MEMBER NATIONS:

It was determined that all current members should, where practical, approach potential new members. Where there is interest, the "mentor" should then work closely to ensure that the candidate receives as much support in pursuit of membership as possible. This support could take the form of ensuring that all relative materials are submitted along with the application and encouraging the newcomer to attend the ISCA conference whereby their application will be reviewed.

Action: All ISCA member countries.

12.

- ASSIGNING COUNTRIES TO LEAD SPECIFIC ACTION ITEMS:

Ms. Fulton expressed concern that certain multi-nation action items from previous meetings had gone unaddressed. She questioned who was best suited to lead such multi-nation groups? All agreed that ISCA Action Items should clearly indicate who the team leader was to be.

13.

- CAMP FEES AND MEAL EXPECTATIONS:

In the absence of the item host, Singapore, the Chair asked Mr. Thomas to speak to the subject. Mr. Thomas explained that from time to time there were misunderstandings whereby some visiting nations interpreted a “free meal” as a meal provided at no cost when it actually meant that the group was free to acquire their own meal. In addition, there was confusion regarding the concept of one country charging “camp fees” to a country they were exchanging with when the other country had no such fees. The general perception had been that where one country charges such fees the other country in the relationship was free to charge the same amount which would of course result in a neutral effect. A short discussion led to the following ISCA Action Item:

[5] CAMP FEES AND MEAL EXPECTATIONS:

Those countries hosting “exchange camps” are advised to communicate very clearly in both their invitation and programme exactly what is provided in the way of food, accommodation, activities and more specifically, those items that will be the guest’s responsibility. This should also include a clear statement regarding any possible attendance fee and how such a fee should be paid (type of currency, when and where).

Action: All ISCA members hosting other countries.

14.

- HOLDING THE ISCA CONFERENCE EVERY SECOND YEAR:

Mr. Yans stated that he was fully aware that the concept of holding the conference every second year had been previously addressed. He added that the somewhat disappointing turnout to the current conference was a clear indication to Canada that the ever increasing costs of world travel were a limiting or restricting factor on other member nations. To this end Mr. Yans reported that he was very interested in re-visiting the subject of seeing the conference held every second year. Mr. Yans added that it was also clear that much of the expenses associated with participation seemed to be handled by individual volunteers. He also added that the Navy League of Canada had moved away from a mid-year meeting of its Board by moving to teleconferences. Mr. Yans suggested that the use of either e-mail or telecons could quite practicably fill any void created by the two year plan.

He stated that participation might actually see an increase through the use of technology. Mr. Fischerström inquired whether or not Mr. Yans could see the practicality of seeing a much smaller “working group” meeting held in the “off” year. Mr. Yans said that in the event Canada had a stake in what was being discussed he could imagine Canada participating. Both the UK and Hong Kong spoke in favour of Mr. Yans’ suggestion. The following ISCA Action Item was the outcome of the discussion:

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[6] PROPSOAL RE: HOLDING THE CONFERENCE EVERY 2ND YEAR:

Following a brief discussion Mr. Yans from Canada advised the conference that he would prepare a written proposal for distribution to the entire membership. This, he explained, would allow every member an opportunity to fully review the proposal prior to making a final decision in Hong Kong.

Action: Canada to prepare a discussion paper on the two-year conference concept.

15.

- PROPOSAL FROM HONG KONG REGARDING ISCA ARTICLE 3.1

Mr. Li introduced Hong Kong's proposal to amend ISCA's articles of association thus permitting more than one organization to be a member of ISCA from a given country. Mr. Li added that Hong Kong's situation was a very unique one and that he did not anticipate that the proposed change would lead to an "opening of the flood gates". Sweden, the UK and Russia all spoke in favour of the motion.

Motion.

It was moved that article 3.1 of the ISCA Articles of Association be amended to reflect that a cadet organization in a region, though not an independent country, may be admitted to ISCA in the event the region in question remains autonomous in its governing.

Moved by Mr. Li.

Seconded by Mr. Fischerström.

Carried.

This approved motion led to the following ISCA Action Item:

[7] PROPOSAL FROM HONG KONG TO AMEND THE ELIGIBILITY CLAUSE:

The ISCA Secretary will, in light of the fact the motion was approved, amend the ISCA Articles of Association to reflect that a cadet organization in a region, though not an independent country, may be admitted to ISCA in the event the region in question remains autonomous in its governing.

Action: ISCA Secretary to effect the amendment to the Articles of Association.

16.

- UK ESCORT OFFICER HANDBOOK:

Ms. Fulton drew attention to the subject book that had been distributed prior to the conference. All agreed that the book, with some minor modifications, would be both a welcome and valuable resource within ISCA. The Chairman determined that the most practical way to handle the book was to have all ISCA members invited to provide specific feedback on the handbook directly to the UK.

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[8] UK ESCORT OFFICER HANDBOOK:

Following a presentation regarding the handbook it was determined that input from all member nations was required prior to adopting the document. Member countries were requested to provide feedback directly to the UK no later than the end of January, 2007. The UK would then analyze the feedback and determine at that juncture whether or not a second iteration needed to be issued for further review.

Action: All ISCA member countries.

17.

- **RECRUITING AND RETENSION:**

All agreed that some attention to the issue of recruiting new cadet members and then more importantly retaining them was of interest to all assembled. The Chairman asked that the conference divide itself up into two working groups to independently look at the issue.

Group Number One provided the following points:

- Following a review of current methods to attract youth it was determined that the key point was that the activities needed to be fun and water based.
- In all countries “word of mouth” advertising worked best when it came to recruiting.
- Recruiting incentives like prizes for those cadets that bring in friends were seen as both a practical and rewarding approach.
- Some members reported that their respective programmes were already at capacity.
- The concept of issuing school credits in exchange for cadet service was seen as a satisfier. Some countries already had a system in place and reported that it was working well.
- Lowering the age limit was viewed as another way to increase a given cadet programme’s demographic.
- With regards to retention all agreed that the single largest hurdle was keeping cadets interested throughout their cadet experience.

Group Number Two provided the following points:

- There did not appear to be a clear way ahead on the issue.
- This group reviewed individual issues on a country by country basis and found that much of what was revealed was very similar to that of group number one.
- They did however conclude that providing a large vessel experience was a great satisfier to cadets and served to both attract and retain cadets.
- They suggested that an ISCA chat line might help cadets gain a better perspective on the international scope of their respective programme.

18.

- REVIEW OF APPLICATIONS TO JOIN ISCA FROM BELIZE AND SOMALIA:

Belize

Following a review of the submitted ISCA application along with insight from the ISCA Secretary who had been in contact with Belize it was determined that additional background material was required. It was determined that the standard ISCA application was really only suitable for an applicant country that was already well known to a sponsoring nation. As no one had ever visited Belize and, in the absence of any first hand knowledge it was decided that the Chair would correspond with Belize to advise them that more information was required prior to ISCA making an informed decision regarding their application.

Somalia

The delegates reviewed Somalia's application along with a number of photos that had been provided. Ms. Fulton reported that she had met with Mr. Wehlie from Somalia and that while the meeting had gone well she had very little in the way of additional material to add to the discussion. It was also noted that the application form was incomplete. There was also some question regarding the age of the young men in the photos that being that many of them appeared to be in their early 20s.

Mr. Campbell suggested that what was really required was for an established member of ISCA to volunteer to work with new applicants particularly when applicants were unknown to the overall membership. Mr. Campbell volunteered to be ISCA's new member liaison coordinator and requested that all new applications be forwarded to him. The conference all agreed that this was a reasonable and generous offer on the part of Mr. Campbell. The following ISCA Action Item was the outcome of the discussion:

[9] REVIEW OF ISCA MEMBERSHIP APPLICATIONS:

The delegates noted that the standard ISCA membership application did not allow for the provision of sufficient information to lead to informed decision-making. Mr. Michael Campbell (USA) volunteered to generate a new application that would in turn gather the type of information actually required to properly evaluate an application. Furthermore, Mr. Campbell also volunteered to act as a New Applicant Liaison Officer to potential New Members thus assisting them with the preparation of their applications.

Action: All ISCA membership applications are to be forwarded to Mr. Campbell.

Mr. Campbell also agreed to create a new certificate for all existing ISCA members which would also be issued to new members. This it was thought would assist those members trying to be recognized by their respective governments.

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This agenda item then led to a general discussion whereby the following points regarding membership in ISCA:

- ISCA needs to question why a certain applicant wants to join ISCA.
- ISCA needs to inquire as to what a certain applicant can offer the bigger ISCA structure.
- We need to determine if in fact ISCA has expectations of new member nations. If there are no dues to be a member then is it fair to set expectations?
- There may be merit in establishing two categories: one for “probationary members” and a second for “full status members”.
- Those countries that are unable to attend a given annual conference should be expected to file a report for distribution to all members.
- Those countries that do not attend the conference, do not distribute reports and don’t take part in exchanges should possibly have their membership questioned.
- ISCA needs to ensure that participation in a member’s programme is in fact voluntary, linked in some way to the navy, coast guard or police, non-military, non political and does not participate in any form of gender discrimination.
- Applicants may need to substantiate statements in their applications by attaching documents to back up the claims.
- Applicants can be asked about their funding base.
- Where practical, a member nation should attempt to visit a new applicant in an effort to gain a clearer picture regarding the applicant’s specific programme.
- Consideration could be given to having those members that are unable to participate in the exchange of cadets and the conferences could be moved to a non-voting “associate” member status.
- Associate members would be encouraged to attend the ISCA meetings.

19.

- **2007 ISCA CONFERENCE IN HONG KONG:**

Mr. Li introduced invited all present to the 2007 Conference scheduled to be hosted in Hong Kong from the 28th of October to the 2nd of November. Mr. Li reported that the conference would include an opportunity for attending delegates to experience the rich Chinese culture, enjoy the type of hospitality that Hong Kong is known for and participate in a productive conference. Mr. Li also added that Hong Kong was the perfect “jumping off” point for those delegates that may wish to explore the general region surrounding Hong Kong. The conference was invited to review the very attractive programme as provided and were encouraged to make any suggested changes they deemed appropriate. Mr. Li was careful to draw attention to the fact that the selected time of year is a very busy holiday time in Hong Kong and that early confirmation of attendance would be required so as to ensure hotel availability. The 27th of October and 3rd of November were identified as travel days.

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Mr. Li advised the meeting that the conference would be accommodated in the BP International Hotel and that the estimated cost in 2007 was expected to be \$80.00 USD per night. He also added that there would be no conference fee and that most meals would be provided at no charge. Mr. Li reminded the delegates that Hong Kong needed confirmation of attendance as soon as possible and that the confirmation needed to include the number of attendees along with the duration of the stay in Hong Kong. Mr. Chan provided an excellent slide show regarding the conference.

[10] 2007 CONFERENCE:

Mr. L. Li along with Mr. E. Chan (Hong Kong) made a detailed presentation of the preliminary programme of the 2007 Annual ISCA Conference scheduled to be held in Hong Kong from the 28th of October to the 2nd of November.

Action: Hong Kong will organize the 2007 Annual Conference and will forward updates regarding the conference to the ISCA Secretary for dissemination to the general ISCA membership. ISCA members are to confirm their attendance at the conference as soon as practically possible.

20.

- **2008 ISCA CONFERENCE IN SWEDEN:**

Mr. Fischerstrom allowed for the fact that he was a little surprised by the motion from Canada to see the conference held every second year. This he reported was due to the fact that if the motion was passed in Hong Kong it would have a negative impact on arrangements that were already in place. Mr. Fischerström advised the conference that the meeting would take place in Karsgrona which was situated in the south east corner of Sweden. Delegates would arrive on the 2nd of October and depart on the 7th. He added that Sweden was anxious to provide a venue whereby attendees could actually see Swedish Sea Cadets in action. He concluded that the proposal and invitation would have to be considered tentative given the two year motion.

21.

- **RETIRING DELEGATES:**

The conference recognized that Mr. Gavin Reeves of Australia, Mrs. Zenda Gardiner also of Australia and Mrs. Frida Svedrin of Sweden were all retiring from their respective international and or national duties. The Chairman requested that the aforementioned persons be recognized in the minutes for their dedication to ISCA and their personal efforts to further its aims and objectives.

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Motion.

Moved that Mr. Reeves, Mrs. Gardiner and Mrs. Svedrin all be recognized for their personal efforts to enhance ISCA.

Moved by Mr. Varukhin.

Seconded by Mr. Yans.

Carried.

22.

- RUSSIA TO PASS THE ISCA GAVEL TO HONG KONG:

Mr. Varukhin officially turned over the ISCA gavel to Mr. Li and in doing so, wished Mr. Li and his staff all the very best with the 2007 program.

Respectfully submitted,

Douglas Thomas
ISCA Secretary